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केन्द्रीय तसर अनुसंधान एवं प्रशिक्षण संस्थान
Central Tasar Research & Training Institute
(केन्द्रीय रेशम बोर्ड, वस्त्र मंत्रालय, भारत सरकार)
(Central Silk Board, Ministry of Textiles, Govt. of India)
पिस्का-नगडी, राँची - 835 303 (झारखण्ड)
Piska-Nagri, Ranchi - 835303 (Jharkhand)

Website: www.cptriranchi.co.in

Phone: 0651-2775815, 2775628, 2775035; Fax: 0651-2775629; Email: ctrticsb@gmail.com, ctrtran.csb@nic.in

No. CTR&TI/Office Order/2020-21/ 24-29

Date: 17.04.2020

OFFICE ORDER


17 APR 2020

Sub: Consolidated Revised Guidelines on measures to be taken by Ministries / Department of Government of India, State / UT Governments and State / UT authorities for containment of COVID-19 in the country.

The Officer incharge of Maintenance, Store, Vehicle and B&G Section of this Institute are hereby informed that Central Office vide Office Order No. CSB-63(1)/2020-ES.I dated 15.04.2020 has directed that in continuation of the precautionary issued vide Order dated 23.03.2020 in reference all the sectional head of this Institute shall comply with order of Government of India, Ministry of Home Affairs No. 40-3/2020-DM-I(A) dated 15th April, 2020 (details available in CSB website). The lock down period has been extended from 15th April upto 3rd May, 2020.

In the light of above Government of India, Ministry of Home Affairs No. 40-3/2020-DM-I(A) dated 15th April, 2020 has directed the Standard Operating Procedure for Social Distancing for offices. Work place Factories and Establishment is mentioned in Annexure-II (Copy enclosed) to ibid order dated 15th April, 2020 Accordingly the officer in charge of Maintenance, Store, Vehicle and B&G Section are advised to ensure compliance of procedure as indicated in the said Annexure-II.

To,
The Officer incharge,
1.Maintenance 2. Store 3. Vehicle and 4.B&G Section,
CTR&TI, Ranchi.
4.Hindi Section.


Director
17.04.2020
OC
17/4/2020
17.4.20



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No. CTR&TI/Estt./Office Order/2020-21/ 44

Date: 17.04.2020

INTIMATION

18 APR 2020

All the concerned Officers / staff members are hereby informed that due to typing mistake, the Office order, which has been issued vide Office Order No.. CTR&TI/Estt./Office Order/2020-21/41 dated 17.04.2020 may be treated as cancelled. The revised Office Order had already been issued for strict compliance to all the concerned.


Director

To,
All Officers and Staff (website upload)/Notice Board.



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No. CTR&TI/Estt./Office Order/2020-21/

42

Date: 17.04.2020

OFFICE ORDER

18 APR 2020

Sub: Consolidated Revised Guidelines on the measures to be taken by Ministries / Department of Government of India, State / UT Governments and State / UT authorities for containment of COVID-19 in the country – for CTR&TI, Ranchi - reg.

In continuation of Office Order No. CTR&TI/Estt./Office Order/2020-21/21-23 dated 17.04.2020 the following list of Officers/Staff shall attend duty at CTR&TI, Ranchi during the period 20th April, 2020 to 25 April, 2020 and 27th April, 2020 to 2nd May, 2020.. The Officials shall follow the instructions conveyed vide order of Ministry of Home Affairs, No. 40-3/2020-DM-1(A) dated 15th April, 2020 conveyed by CTR&TI, Ranchi order of even number dated 17th April, 2020 (Available on website). The Maintenance section shall ensure the disinfection procedure is completed by 19th April, 2020 including entry in common places should be followed by the Officers/staff attending office at CTR&TI Office Complex.

Office Attendance from 20th April, 2020 to 25th April, 2020

SN	Employ No.	Name	Designation
1	0515	Shri Z.M.S.Khan	Scientist-D
2	3380	Shri Bishwajit Halder	Assistant Director(A&A)
3	3510	Shri Md. Shish.	Superintendent (A)
4	3392	Shri Mansur Alam	Assistant Suptdt.
5	4607	Shri Sambhu Munda	Assistant Suptdt.
6	1232	Shri Parimal Ram	Technical Assistant
7	3464	Shri Md. E. Ansari	Technical Assistant
8	4606	Shri Madhusudan Kumar	Stenographer
9	5362	Shri Jitwahan Gope	U.D.C.
10	5519	Shri A.K.Tiwary	U.D.C.
11	5149	Shri Manoj Gupta	U.D.C.
12	5469	Smt. Sindhu Kr. Devi	U.D.C.
13	4036	Shri Qumrul Hoda	UDC
14	5864	Shri. B.K.Das	Field Assistant
15	5899	Shri Babusona Mandal	Field Assistant
16	4064	Shri A.K.Nag	Staff Car Driver
17	2248	Shri N.K.Das	Staff Car Driver
18	4611	Shri Prem Tanti,	Assistant Technician
19	2209	Shri Sagar Thakur	Assistant Technician
20	2261	Shri Kamil Kachhap	Assistant Technician
21	2353	Shri Mahabir Gope	MTS
22	2354	Shri Piter Tirkey	MTS
23	2625	Shri Birchhand Oraon	MTS
24	3129	Shri Dinanath Mahali	MTS
25	3329	Shri Yogendra Mishra	MTS
26	4057	Shri Ram Gopal Sahu	MTS
27	5404	Shri Bal mukund Nayak	MTS
28	5525	Smt. Koshalya Devi	MTS

PTO....



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Office Attendance from 27th April, 2020 to 2nd May, 2020

SN	Employ No.	Name	Designation
1	0515	Shri Z.M.S.Khan	Scientist-D
2	3414	Dr. Niranjana Kumar	Scientist-D
3	2297	Dr. G.P.Singh,	Scientist-D
4	5641	Dr. Vishal Mittal	Scientist-D
5	5606	Shri Debasis Chattopadhyay	Scientist-C
6	5785	Dr. Jitendra Singh	Scientist-C
7	5786	Dr. I.G.Prabhu	Scientist-C
8	5811	Shri M.M.Baig	Scientist-C
9	3380	Shri Bishwajit Halder	Assistant Director(A&A)
10	3510	Shri Md. Shish.	Superintendent (A)
11	1232	Shri Parimal Ram	Technical Assistant
12	4606	Shri Madhusudan Kumar	Stenographer
13	5362	Shri Jitwahan Gope	U.D.C.
14	5519	Shri A.K.Tiwary	U.D.C.
15	5149	Shri Manoj Gupta	U.D.C.
16	4036	Shri Qumrul Hoda	UDC
17	4064	Shri A.K.Nag	Staff Car Driver
18	2248	Shri N.K.Das	Staff Car Driver
19	4611	Shri Prem Tanti,	Assistant Technician
20	2209	Shri Sagar Thakur	Assistant Technician
21	2353	Shri Mahabir Gope	MTS
22	2354	Shri Piter Tirkey	MTS
23	2625	Shri Birchand Oraon	MTS
24	3129	Shri Dinanath Mahali	MTS
25	3329	Shri Yogendra Mishra	MTS
26	4057	Shri Ram Gopal Sahu	MTS
27	5404	Shri Bal mukund Nayak	MTS
28	5525	Smt. Koshalya Devi	MTS

Group-A Officers drawing pay in the level-12 (Rank Deputy Secretary) shall report for duty at CTR&TI, Ranchi to receipt of specific orders in exigencies.


Director

To,
All Officers and Staff (website upload)/Notice Board.